

Date: 25.01.2026

**SUB: (CLARIFICATION ON FIRE NOC)**

Sir,

With reference to the remarks received in the web portal, the West Bengal Real Estate Regulatory Authority we are hereby informed you that for our project “**SHIV SHAKTI APARTMENT**” **FIRE NOC OR FIRE RECOMMENDATION** is not applicable which is duly clarified in the notification dated 29<sup>th</sup> January 2025 issued by Department of Fire and emergency Service under memo no.(**1911/FES-15011/20/2024**).

• **FURTHER CLARIFICATION: -**

Pursuant to and in terms of the notification Being No.**1930/FES/0/MISC-08/2023**, dated **1<sup>st</sup> March, 2024** and in partial modification of Notification No. 279/DS/FS/0/C-1/FIA-3/96, dated 8<sup>th</sup> July, 2003 and in exercise of the power conferred by clause (hb) of section 2 of the West Bengal Fire Services Act, 1950 (West Ben. Act XVIII of 1950), the Governor have pleased to specify that the following buildings or part of a building will henceforth not fall within the ambit of high risk building and the owners or occupiers of such occupancies are therefore no longer required to obtain Fire Safety Recommendation (FSR) / Fire Safety Certificate (FSC), Renewal of Fire Safety Certificate (RFSR).

Sl. No.	Common Name	Occupancy as per national building code	Criteria	Specific format for Application for self-clarification
1.	Residential Buildings (Stand Alone)	Residential A-1 to A-4	Height Up To 14.5 (15.5meter for KMC Area) meter and floor area up to 500 Sq. Mt.	Form -1

Subsequent to the aforesaid notification on 29<sup>th</sup> January 2025 vide **Memo no. 1911/FES-15011/20/2024** the Department of Fire and Emergency Service has specified as follows:

“In the Notification No. 1930/FES/O/MISC-08/2023, dated 01/03/2024, issued by the Department of Fire and Emergency Services, Govt. of West Bengal, in Sl. No. 1, under the heading 'Occupancy as per National Building Code', the words and figures, "**Residential A-1 to A-4**" shall be read as "**Residential A-1 & A-3**" and, under the heading 'Criteria', the words and figures, "Height up to 14.5 (15.5 metre for KMC area) metre and floor area up to 500 sq. m." shall be read as "Height up to 9 metre and total floor area up to 500 sq. m.".

# JAPONICA *International Pvt. Ltd.*

VERDANT PRINCE, 3rd Floor  
134, Prince Gollam Hussain Shah Road, Jadavpur, Kolkata-700 032  
Office Telephone : 9831206075, E-mail : jiplrealty2000@gmail.com

**SYNOPSIS:** Pursuant to the notification dated 1<sup>st</sup> March 2024, the Department of Fire and Emergency Service has specified that the Standalone building (**Residential A-1 to A-4**), the height of which is up to **14.5 (15.5 meters for KMC Area)** meters and floor area up to 500 Sq. Mt. are required to obtain Fire NOC or Fire Recommendation from the Department of Fire and Emergency Services. Subsequently, by the notification dated 29<sup>th</sup> January 2025, the Department of Fire and Emergency Service has excluded the building specified in the category of **A-2 (one- or two-family private dwelling) and A-4 (Apartment House)** as per the National Building Code from the purview of the notification dated 1<sup>st</sup> March 2024. Wherefrom it is concluded that for the standalone building, which comes under the category of **A-2 and A-4** as per the National Building Code, Fire NOC or Fire Recommendation are not required.

Thanking You

**Encloser:**

1. **Notification Being No.1930/FES/0/MISC-08/2023, dated 1<sup>st</sup> March, 2024.**
2. **Notification Being No. 1911/FES-15011/20/2024, dated 29<sup>th</sup> January 2025.**
3. **NBC Code Relevant Page.**

Thanking You

JAPONICA INTERNATIONAL PVT. LTD.  
  
Director

**Government of West Bengal**  
**Department of Fire & Emergency Services**  
**Bikash Bhawan, Salt Lake, Kolkata – 700 091**

No. 1961/FES/O/C-1/MISC-08/2023

Date: 05/03/2024

From : The Joint Secretary to the Govt. of West Bengal,  
Department of Fire and Emergency Services

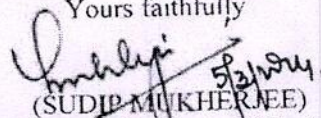
- To:
- 1) The Chief Secretary to the Government of West Bengal,
  - 2) The Additional Chief Secretary/ Principal Secretary/Secretary, .....Department
  - 3) The Principal Secretary, Office of the Hon'ble Chief Minister, Govt. of West Bengal
  - 4) The Director General of Police, Govt. of West Bengal,
  - 5) The Director General, West Bengal Fire and Emergency Services,
  - 6) The Commissioner of Police, Kolkata
  - 7) The Commissioner of Police, .....Commissionerate
  - 8) The Municipal Commissioner, Kolkata Municipal Corporation,
  - 9) The Municipal Commissioner, (All) Municipal Corporation
  - 10) The District Magistrate, (All) District
  - 11) The Additional Executive Officer, (All) Zilla Parisad/Mahakuma Parisad
  - 12) The Superintendent of Police, .....(All).....Police District
  - 13) The Director, West Bengal Fire and Emergency Services,
  - 14) The Secretary, Confederation of Real Estate Developers Association of India, (CREDAI WEST BENGAL), Jindal Towers, Block A, Flat 48, 4<sup>th</sup> Floor, 21/1A/3, Darga Road, Kolkata 700 017,
  - 15) The Secretary, Federation of Indian Chamber of Commerce and Industry (FICCI), 1, Sarajini Naido Sarani, Mallick Bazar, Elgin, Kolkata 700016,
  - 16) The Secretary, Confederation of Indian Industry (CII), The Mantosh Sindhi Centre, 23, Institutional Area, Lodhi Road, New Delhi 110003,
  - 17) The Secretary, Bengal National Chamber of Commerce and Industry (BNCCI), 23, R. N. Mukherjee Road, Esplanade, Lal Bazar, Kolkata 700 001,
  - 18) The Secretary General, ASSOCHAM, 4<sup>th</sup> Floor, YMCA Cultural Centre and Library Building, 01, Jai Singh Road, New Delhi 110001,
  - 19) The Divisional Fire Officer, (All) Division, West Bengal Fire and Emergency Services

Sub: - Notification under clause (hb) of section 2 of the West Bengal Fire Services Act, 1950 (West Ben. Act XVIII of 1950) regarding Self Certification for certain occupancies (FSR, RFSR, FSC, RFSC).

Sir/Madam,

I am directed to inform them that in exercise of the power conferred by clause (hb) of section 2 of the West Bengal Fire Services Act, 1950 (West Ben. Act XVIII of 1950), this Department has modified its earlier Notification No. 279/DS/FS/O/C-1/FIA-3/96 dated 8<sup>th</sup> July, 2003 by the Notification No. 1930/FES/O/C-1/MISC-08/2023 dated 1<sup>st</sup> March, 2024 (Copy enclosed).

Yours faithfully

  
(SUDIP MUKHERJEE)

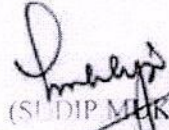
Joint Secretary to the Govt. of West Bengal

No. 1961(1) FES/O/C-1/MISC-08/2023

Date: 05/03/2024

Copy forwarded for information and necessary action to:-

1. The P.S to Hon'ble MOS, Department of Fire & Emergency Services,
2. The P.S to ACS, Department of Fire & Emergency Services,
3. Guard file

  
(SUDIP MUKHERJEE)

Joint Secretary to the Govt. of West Bengal

**Government of West Bengal**  
**Department of Fire and Emergency Services**  
**2<sup>nd</sup> Floor, South Block, Bikash Bhawan,**  
**Salt Lake City, Kolkata 700 091**

**Notification**

No.1930/FES/O/MISC-08/2023, Kolkata, the 1<sup>st</sup> day of March, 2024:- In partial modification of Notification No. 279/DS/FS/O/C-1/FIA-3/96, dated 8<sup>th</sup> July, 2003 and in exercise of the power conferred by clause (hb) of section 2 of the West Bengal Fire Services Act, 1950 (West Ben. Act XVIII of 1950), the Governor is hereby pleased to specify that the following buildings or part of a building will henceforth not fall within the ambit of high risk building and the owners or occupiers of such occupancies are therefore no longer required to obtain Fire Safety Recommendation (FSR) / Fire Safety Certificate (FSC), Renewal of Fire Safety Certificate (RFSR). They will however be required to upload a Self Certification in the Specified format through web portal (<https://edistrict.wb.gov.in>) regarding compliance of fire safety norms on yearly basis before the lapse of the existing FSR/FSC/RFSC and for new constructions before the sanction of building plan & once every year after obtaining Occupation Certificate / Completion Certificate from the competent authority.

Sl. No.	Common Name	Occupancy as per National Building Code	Criteria	Specified format for application for Self-Certification
1	Residential Buildings (stand alone)	Residential A-1 to A-4 A-1 & A-3	Height up to 14.5 (15.5 metre for KMC area) metre and floor area up to 500 sq. m..	Form-1
2	Hotels (Non Star Category, stand alone)	Residential A-5	Height up to 15.5 metre and total floor area up to 500 sq. m.	Form-2
3	Schools, Colleges, Training Institute (stand alone)	Educational B-1	Height up to 9.0 metre and total floor area up to 500 sq. m.	Form-3
4	Function Halls, Cinema Halls (Single Screen), Malls, Religious Places	Assembly D-1 to D-5	Height up to 10.0 metre and total floor area up to 500 sq. m. and up to 300 persons	Form-4
5	Hospital/Diagnostic Centre (without Bed Facility)	Institutional C-1	Height up to 6.0 metre and total floor area up to 500 sq. m.	Form-5
6	Hospital (with Bed Facility/only Day Care)	Institutional C-1	Height up to 6.0 metre and total floor area up to 500 sq. m.	Form-6
7	Business Building Like Offices, Banks, Professional Establishments like Offices of Architects-Engineers-Doctor's-Lawyer's, Post Offices and Police Stations	Business E-1	Height up to 15.5 metre and total floor area up to 500 sq. m.	Form-7
8	Laboratories, Research Establishment, Clinics, Libraries and Test Houses	Business E-2	Height up to 15.5 metre and total floor area up to 500 sq. m.	Form-8
9	Shops, Stores, Departmental Stores, Market and sale of Merchandise either wholesale or retail	Mercantile F-1	Height up to 9.0 metre and total floor area up to 500 sq. m.	Form-9
10	Shops like sweet making and selling, manufacturing and selling of ornaments	Mercantile F-1	Height up to 6.0 metre and total floor area up to 500 sq. m.	Form-10

11	<p>Building used for Low Hazard Industries (Abrasive Manufacturing Premises, Aerated Water Factories, <i>Agarbatti</i> Manufacturing, Areca Nut Slicing and/or Betel nut Factories, Analytical and/or Quality Control Laboratories, Asbestos Steam Packing and Lagging Manufacturing, Battery Charging/Battery, Service Stations, Battery Manufacturing, Breweries, Brick Works, Canning Factories, Cardamom Factories, Cement Factories and/or Asbestos or Concrete Products, Manufacturing, Ceramic Factories and Crockery and Stoneware Pipe Manufacturing, Clay Works, Clock and Watch Manufacturing, Coffee Curing Roasting and Grinding, Premises, Condensed Milk Factories, Milk Pasteurising Plant and Dairies, Confectionery Manufacturing, Electric Generating Houses (Hydro electric), Electric Lamps (Incandescent and Fluorescent) and TV Picture Tube Manufacturing, Electro Plating Works, Engineering Workshops, Fruits and Vegetables Dehydrating and Drying Factories, Fruit Products and Condiment Factories, Glass and Glass Fibre Manufacturing, Godowns and Warehouses Storing Non-combustible White Goods only, Green Houses, Gold Thread/Gilding Factories, Gum and/or Glue and Gelatine Manufacturing, Ice-Ice Candy and Ice-cream Manufacturing, Ink (Excluding Printing Ink) Factories, Mica Products Manufacturing, Pottery Works, Poultry Farms, Salt Crushing Factories and Refineries, Stables, Sugar Candy Manufacturing, Sugar Factories and Refineries, Tanneries/Leather Goods Manufacturers, Umbrella Assembling Factories, Vermicelli Factories, Water Treatment/Filtration Plants and Water Pump Houses, Cashewnut Factories, <i>Beedi</i> Factories, Bookbinders, Envelopes and Paper Bag Manufacturing, Dry Cleaning, Dyeing and Laundries)</p>	Industrial G-1	Height up to 15.0 metre and total floor area up to 500 sq. m.	Form-11
12	Ware Houses, Cold Storages, Freight Depots	Storage H	Single floor having height up to 9.0 metre and total floor area up to 500 sq. m.	Form-12

## SELF DECLARATION

I, Sri/Smt. .... Owner/Occupier,  
 PAN ....., AADHAR No. ...., EPIC ..... of a  
 ..... storied under group **RESIDENTIAL, Sub Group (A1 / A2 / A3 / A4) BUILDING** stand alone building  
 without basement at the premises no. ....  
 do hereby declared that the following required Fire Safety arrangements have been installed as per  
 Notification:

Abutting road width (in Meter)	
Building under group	
Occupancy type	
Height of the building (in Meter)	
Side open spaces (lowest distance from property line to building line)	North- ..... m, South- .....m, East- .....m, West- .....m
Total floor area of the building (in Sq.M.)	
No. of staircase (as per building rule, Yes/No)	
Width of staircase (as per building rule, Yes/No)	
Staircase Ventilation (Naturally ventilated / Cross ventilated, Yes/No)	
Width of corridor (as per building rule, Yes/No)	
Lift door type (Collapsible gate not permitted) (Collapsible gate Yes/No)	
Electrical Safety Audit conducted by Electrical Supervisor or equivalent (Yes/No)	
Nos. of fire extinguisher, type and capacity (Total number and position as per I.S. 2190, Yes/No)	
Alternate Power Supply (if any)	
In case of occupier whether NOC has obtained from owner (Yes/No)	

I shall maintain the above fire prevention and fire safety measures in good repair and in efficient condition at all time. I shall be totally responsible for maintaining and operating the same, failing which West Bengal Fire and Emergency Services Department has liberty to take any legal action against me as per provision, laid down in the West Bengal Fire Service Act 1950 with up to date amendment.

Date:

Signature  
 Owner / Occupier

## SELF DECLARATION

I, Sri/Smt. .... Owner/Occupier,  
 PAN ....., AADHAR No. ...., EPIC ..... of a  
 ..... Storied under group **RESIDENTIAL (A5) BUILDING** stand alone building without  
 basement at the premises no. ....  
 do hereby declared that the following required Fire Safety arrangements have been installed as per  
 Notification:

Abutting road width (in Meter)	
Building under group	
Occupancy type	
Height of the building (in Meter)	
Side open spaces (lowest distance from property line to building line)	North-...m, South- .....m, East-.....m, West- .....m
Total floor area of the building (in Sq.M.)	
No. of staircase (as per building rule, Yes/No)	
Width of staircase (as per building rule, Yes/No)	
Staircase Ventilation (Naturally ventilated / Cross ventilated, Yes/No)	
Width of corridor (as per building rule, Yes/No)	
Lift door type (Collapsible gate not permitted) (Collapsible gate Yes/No)	
Electrical Safety Audit conducted by Electrical Supervisor or equivalent (Yes/No)	
Nos. of fire extinguisher, type and capacity (Total number and position as per I.S. 2190, Yes/No)	
Hose Reel Hose (Total Number and position as per I.S. 3844, Yes/No)	
Exclusive overhead water reservoir for firefighting for height above 10.0m (Provided 10000 Lts. Yes/No)	
Down comer (80 mm diameter, in case of Sprinkler 100 mm diameter, Yes/No)	
Discharge capacity Terrace Booster Pump (450 LPM, Yes/No)	
Manually Operated Electrical Fire Alarm System (Provided as per relevant I.S. Specification, Yes/No)	
Automatic Detection and Alarm System (Provided as per relevant I.S. Specification, Yes/No)	
Alternate Power Supply (Can operate Fire Pump, fire alarm control panel and illuminate common area, Yes/No)	
In case of occupier whether NOC has obtained from owner (Yes/No)	

I shall maintain the above fire prevention and fire safety measures in good repair and in efficient condition at all time. I shall be totally responsible for maintaining and operating the same, failing which West Bengal Fire and Emergency Services Department has liberty to take any legal action against me as per provision, laid down in the West Bengal Fire Service Act 1950 with up to date amendment.

Date:

Signature  
 Owner / Occupier

## SELF DECLARATION

I, Sri/Smt. .... Owner/Occupier,

PAN ....., AADHAR No. ...., EPIC ..... of a

..... storied under group **EDUCATIONAL (B1) BUILDING** stand alone building without  
basement at the premises no. ....do hereby declared that the following required Fire Safety arrangements have been installed as per  
Notification:

Abutting road width (in Meter)	
Building under group	
Occupancy type	
Height of the building (in Meter)	
Side open spaces (lowest distance from property line to building line)	North- ..... m, South- .....m, East- .....m, West- .....m
Total floor area of the building (in Sq.M.)	
No. of staircase (as per building rule, Yes/No)	
Width of staircase (as per building rule, Yes/No)	
Staircase Ventilation (Naturally ventilated / Cross ventilated, Yes/No)	
Width of corridor (as per building rule, Yes/No)	
Lift door type (Collapsible gate not permitted) (Collapsible gate Yes/No)	
Electrical Safety Audit conducted by Electrical Supervisor or equivalent (Yes/No)	
Nos. of fire extinguisher, type and capacity (Total number and position as per I.S. 2190, Yes/No)	
Hose Reel Hose (Total Number and position as per I.S. 3844, Yes/No)	
Exclusive overhead water reservoir for firefighting for height up to 10.0m (Provided 5000 Lts. Yes/No)	
Discharge capacity Terrace Booster Pump (450 LPM, Yes/No)	
Alternate Power Supply (Can operate Fire Pump, fire alarm control panel and illuminate common area, Yes/No)	
In case of occupier whether NOC has obtained from owner (Yes/No)	

I shall maintain the above fire prevention and fire safety measures in good repair and in efficient condition at all time. I shall be totally responsible for maintaining and operating the same, failing which West Bengal Fire and Emergency Services Department has liberty to take any legal action against me as per provision, laid down in the West Bengal Fire Service Act 1950 with up to date amendment.

Date:

Signature  
Owner / Occupier

## SELF DECLARATION

I, Sri/Smt. .... Owner/Occupier,  
 PAN ....., AADHAR No. ...., EPIC ..... of a ..... storied under group  
**ASSEMBLY, Sub-Group (D1/D2/D3/D4/D5) BUILDING** stand alone building without basement at the  
 premises no. .... do hereby declared that the following  
 required Fire Safety arrangements have been installed as per Notification:

Abutting road width (in Meter)	
Building under group	
Occupancy type	
Height of the building (in Meter)	
Side open spaces (lowest distance from property line to building line)	North- ..... m, South- .....m, East- .....m, West- .....m
Total floor area of the building (in Sq.M.)	
No. of staircase (as per building rule, Yes/No)	
Width of staircase (as per building rule, Yes/No)	
Staircase Ventilation (Naturally ventilated / Cross ventilated, Yes/No)	
Width of corridor (as per building rule, Yes/No)	
Lift door type (Collapsible gate not permitted) (Collapsible gate Yes/No)	
Electrical Safety Audit conducted by Electrical Supervisor or equivalent (Yes/No)	
Nos. of fire extinguisher, type and capacity (Total number and position as per I.S. 2190, Yes/No)	
Hose Reel Hose (Total Number and position as per I.S. 884, Yes/No)	
Exclusive overhead water reservoir for firefighting for height up to 10.0m (Provided 20000 Lts. Yes/No)	
Down comer (80 mm diameter, in case of Sprinkler 100 mm diameter, Yes/No)	
Discharge capacity of Terrace Booster Fire Pump (450 LPM, Yes/No)	
Automatic Sprinkler Installation (if gap between true and false ceiling above 800mm)(Provided as per relevant I.S. Specification, Yes/No)	
Automatic Detection and Alarm System (if gap between true and false ceiling above 800mm)(Provided as per relevant I.S. Specification, Yes/No)	
Manually Operated Electrical Fire Alarm System (Provided as per relevant I.S. Specification, Yes/No)	
Alternate Power Supply (Can operate Fire Pumps, fire alarm control panel and illuminate common area, Yes/No)	
In case of occupier whether NOC has obtained from owner (Yes/No)	

I shall maintain the above fire prevention and fire safety measures in good repair and in efficient condition at all time. I shall be totally responsible for maintaining and operating the same, failing which West Bengal Fire and Emergency Services Department has liberty to take any legal action against me as per provision, laid down in the West Bengal Fire Service Act 1950 with up to date amendment.

Date:

Signature  
Owner / Occupier

## SELF DECLARATION

I, Sri/Smt. .... Owner/Occupier,

PAN ....., AADHAR No. ...., EPIC ..... of a ..... storied under group

**INSTITUTIONAL C1 WITHOUT BED FACILITY** stand alone building without

basement at the premises no. ....

do hereby declared that the following required Fire Safety arrangements have been installed as per Notification:

Abutting road width (in Meter)	
Building under group	
Occupancy type	
Height of the building (in Meter)	
Side open spaces (lowest distance from property line to building line)	North- ..... m, South- .....m, East- .....m, West- .....m
Total floor area of the building (in Sq.M.)	
No. of staircase (as per building rule, Yes/No)	
Width of staircase (as per building rule, Yes/No)	
Staircase Ventilation (Naturally ventilated / Cross ventilated, Yes/No)	
Width of corridor (as per building rule, Yes/No)	
Lift door type (Collapsible gate not permitted) (Collapsible gate Yes/No)	
Electrical Safety Audit conducted by Electrical Supervisor or equivalent (Yes/No)	
Nos. of fire extinguisher, type and capacity (Total number and position as per I.S. 2190, Yes/No)	
Manually Operated Electrical Fire Alarm System (Provided as per relevant I.S. Specification, Yes/No)	
Alternate Power Supply (if any)	
In case of occupier whether NOC has obtained from owner (Yes/No)	

I shall maintain the above fire prevention and fire safety measures in good repair and in efficient condition at all time. I shall be totally responsible for maintaining and operating the same, failing which West Bengal Fire and Emergency Services Department has liberty to take any legal action against me as per provision, laid down in the West Bengal Fire Service Act 1950 with up to date amendment. Date:

Date:

Signature  
Owner / Occupier

## SELF DECLARATION

I, Sri/Smt. .... Owner/Occupier,

PAN ....., AADHAR No....., EPIC ..... of a ..... storied under group

**INSTUTIONAL C1 WITH BED (ONLY DAY CARE)** stand alone building without

basement at the premises no. ....

do hereby declared that the following required Fire Safety arrangements have been installed as per Notification:

Abutting road width (in Meter)	
Building under group	
Occupancy type	
Total floor area of the building (in Sq.M.)	
Side open spaces (lowest distance from property line to building line)	North- ..... m, South- .....m, East- .....m, West- .....m
Total floor area (in Sq.M.)	
No. of staircase (as per building rule, Yes/No)	
Width of staircase (as per building rule, Yes/No)	
Staircase Ventilation (Naturally ventilated / Cross ventilated, Yes/No)	
Width of corridor (as per building rule, Yes/No)	
Electrical Safety Audit conducted by Electrical Supervisor or equivalent (Yes/No)	
Lift door type (Collapsible gate not permitted) (Collapsible gate Yes/No)	
Nos. of fire extinguisher, type and capacity (Total number and position as per I.S. 2190, Yes/No)	
Manually Operated Electrical Fire Alarm System (Provided as per relevant I.S. Specification, Yes/No)	
Alternate Power Supply (if any)	
In case of occupier whether NOC has obtained from owner (Yes/No)	

I shall maintain the above fire prevention and fire safety measures in good repair and in efficient condition at all time. I shall be totally responsible for maintaining and operating the same, failing which West Bengal Fire and Emergency Services Department has liberty to take any legal action against me as per provision, laid down in the West Bengal Fire Service Act 1950 with up to date amendment.

Date:

Signature  
Owner / Occupier

## SELF DECLARATION

I, Sri/Smt. .... Owner/Occupier, PAN .....,  
 AADHAR No. ...., EPIC ..... of a ..... storied under group  
**BUSINESS (E1) BUILDING** stand alone building without basement at the premises no. ....do  
 hereby declared that the following required Fire Safety arrangements have been installed as per Notification:

Abutting road width (in Meter)	
Building under group	
Occupancy type	
Height of the building (in Meter)	
Side open spaces (lowest distance from property line to building line)	North-...m, South- ...m, East-....m, West- ...m
Total floor area (in Sq.M.)	
No. of staircase (as per building rule, Yes/No)	
Width of staircase (as per building rule, Yes/No)	
Staircase Ventilation (Naturally ventilated / Cross ventilated, Yes/No)	
Width of corridor (as per building rule, Yes/No)	
Lift door type (Collapsible gate not permitted) (Collapsible gate Yes/No)	
Electrical Safety Audit conducted by Electrical Supervisor or equivalent (Yes/No)	
Nos. of fire extinguisher, type and capacity (Total number and position as per I.S. 2190, Yes/No)	
Hose Reel Hose (Total Number and position as per I.S. 3844, Yes/No)	
Exclusive overhead water reservoir for firefighting for height up to 10.0m (Provided 10000 Lts. Yes/No)	
Exclusive overhead water reservoir for firefighting for height above 10.0m (Provided 15000 Lts. Yes/No)	
Down comer (80 mm diameter, in case of Sprinkler 100 mm diameter, Yes/No)	
Discharge capacity Terrace Booster Pump for building height up to 10.0m (450 LPM, Yes/No)	
Discharge capacity Terrace Booster Pump for building height above 10.0m (450 LPM, Yes/No)	
Automatic Sprinkler Installation (if gap between true and false ceiling above 800mm) (Provided as per relevant I.S. Specification, Yes/No)	
Manually Operated Electrical Fire Alarm System (Provided as per relevant I.S. Specification, Yes/No)	
Automatic Detection and Alarm System (Provided as per relevant I.S. Specification, Yes/No)	
Alternate Power Supply (Can operate Fire Pump, fire alarm control panel and illuminate common area, Yes/No)	
In case of occupier whether NOC has obtained from owner (Yes/No)	

I shall maintain the above fire prevention and fire safety measures in good repair and in efficient condition at all time. I shall be totally responsible for maintaining and operating the same, failing which West Bengal Fire and Emergency Services Department has liberty to take any legal action against me as per provision, laid down in the West Bengal Fire Service Act 1950 with up to date amendment.

Date:

Signature  
 Owner / Occupier

## SELF DECLARATION

I, Sri/Smt ..... Owner/Occupier, PAN .....  
 AADHAR No. ...., EPIC ..... of a ..... storied under group **BUSINESS**  
**(E2) BUILDING** stand alone building without basement at the premises no. ....  
 hereby declare that the following Fire Safety arrangements have been installed as per Notification:

Abutting road width (in Meter)	
Building under group	
Occupancy type	
Height of the building (in Meter)	
Side open spaces (lowest distance from property line to building line)	North- ..... m, South- .....m, East- .....m, West- .....m
Total floor area of the building (in Sq.M.)	
No. of staircase (as per building rule, Yes/No)	
Width of staircase (as per building rule, Yes/No)	
Staircase Ventilation (Naturally ventilated / Cross ventilated, Yes/No)	
Width of corridor (as per building rule, Yes/No)	
Electrical Safety Audit conducted by Electrical Supervisor or equivalent (Yes/No)	
Lift door type (Collapsible gate not permitted) (Collapsible gate Yes/No)	
Nos. of fire extinguisher, type and capacity (Total number and position as per I.S. 2190, Yes/No)	
Hose Reel Hose (Total Number and position as per I.S. 3844, Yes/No)	
Exclusive overhead water reservoir for firefighting for height up to 10.0m (Provided 10000 Lts. Yes/No)	
Exclusive overhead water reservoir for firefighting for height above 10.0m (Provided 15000 Lts. Yes/No)	
Down comer (80 mm diameter, in case of Sprinkler 100 mm diameter, Yes/No)	
Discharge capacity Terrace Booster Pump for building height up to 10.0m (450 LPM, Yes/No)	
Discharge capacity Terrace Booster Pump for building height above 10.0m (450 LPM, Yes/No)	
Automatic Sprinkler Installation (if gap between true and false ceiling above 800mm) (Provided as per relevant I.S. Specification, Yes/No)	
Manually Operated Electrical Fire Alarm System (Provided as per relevant I.S. Specification, Yes/No)	
Automatic Detection and Alarm System (Provided as per relevant I.S. Specification, Yes/No)	
Alternate Power Supply (Can operate Fire Pump, fire alarm control panel and illuminate common area, Yes/No)	
In case of occupier whether NOC has obtained from owner (Yes/No)	

I shall maintain the above fire prevention and fire safety measures in good repair and in efficient condition at all time. I shall be totally responsible for maintaining and operating the same, failing which West Bengal Fire and Emergency Services Department has liberty to take any legal action against me as per provision, laid down in the West Bengal Fire Service Act 1950 with up to date amendment.

Date:

Signature  
Owner / Occupier

## SELF DECLARATION

I, Sri/Smt. .... Owner/Occupier, PAN .....,  
 AADHAR No. ...., EPIC ..... of a ..... storied under group  
**MERCANTILE (F1) BUILDING** stand alone building without basement at the premises no. .... do  
 hereby declared that the following required Fire Safety arrangements have been installed as per Notification:

Abutting road width (in Meter)	
Building under group	
Occupancy type	
Height of the building (in Meter)	
Side open spaces (lowest distance from property line to building line)	North- ..... m, South- .....m, East- .....m, West- .....m
Total floor area of the building (in Sq.M.)	
No. of staircase (as per building rule, Yes/No)	
Width of staircase (as per building rule, Yes/No)	
Staircase Ventilation (Naturally ventilated / Cross ventilated, Yes/No)	
Width of corridor (as per building rule, Yes/No)	
Lift door type (Collapsible gate not permitted) (Collapsible gate Yes/No)	
Electrical Safety Audit conducted by Electrical Supervisor or equivalent (Yes/No)	
Nos. of fire extinguisher, type and capacity (Total number and position as per I.S. 2190, Yes/No)	
Hose Reel Hose (Total Number and position as per I.S. 3844, Yes/No)	
Exclusive overhead water reservoir for firefighting for height up to 10.0m (Provided 10000 Lts. Yes/No)	
Down comer (80 mm diameter, in case of Sprinkler 100 mm diameter, Yes/No)	
Discharge capacity Terrace Booster Pump (450 LPM, Yes/No)	
Automatic Sprinkler Installation (if gap between true and false ceiling above 800mm) (Provided as per relevant I.S. Specification, Yes/No)	
Automatic Detection and Alarm System (if gap between true and false ceiling above 800mm) (Provided as per relevant I.S. Specification, Yes/No)	
Manually Operated Electrical Fire Alarm System (Provided as per relevant I.S. Specification, Yes/No)	
Alternate Power Supply (Can operate Fire Pump, life safety devices and illuminate common area, Yes/No)	
In case of occupier whether NOC has obtained from owner (Yes/No)	

I shall maintain the above fire prevention and fire safety measures in good repair and in efficient condition at all time. I shall be totally responsible for maintaining and operating the same, failing which West Bengal Fire and Emergency Services Department has liberty to take any legal action against me as per provision, laid down in the West Bengal Fire Service Act 1950 with up to date amendment.

Date:

Signature  
 Owner / Occupier

## SELF DECLARATION

I, Sri/Smt. .... Owner/Occupier,  
 PAN ....., AADHAR No. ...., EPIC ..... of a ..... storied under  
 group **MERCANTILE (F1, Sweet Making) BUILDING** stand alone building without basement at the  
 premises no. .... do hereby declared that the following required Fire  
 Safety arrangements have been installed as per Notification:

Abutting road width (in Meter)	
Building under group	
Occupancy type	
Height of the building (in Meter)	
Side open spaces (lowest distance from property line to building line)	North- ..... m, South- .....m, East- .....m, West- .....m
Total floor area of the building (in Sq.M.)	
No. of staircase (as per building rule, Yes/No)	
Width of staircase (as per building rule, Yes/No)	
Staircase Ventilation (Naturally ventilated / Cross ventilated, Yes/No)	
Width of corridor (as per building rule, Yes/No)	
Lift door type (Collapsible gate not permitted) (Collapsible gate Yes/No)	
Electrical Safety Audit conducted by Electrical Supervisor or equivalent (Yes/No)	
Nos. of fire extinguisher, type and capacity (Total number and position as per I.S. 2190, Yes/No)	
Hose Reel Hose (Total Number and position as per I.S. 3844, Yes/No)	
Exclusive overhead water reservoir for firefighting for height up to 10.0m (Provided 5000 Lts. Yes/No)	
Discharge capacity Terrace Booster Pump (450 LPM, Yes/No)	
Manually Operated Electrical Fire Alarm System (Provided as per relevant I.S. Specification, Yes/No)	
Alternate Power Supply (Can operate Fire Pump, fire alarm control panel and illuminate common area, Yes/No)	
In case of occupier whether NOC has obtained from owner (Yes/No)	

I shall maintain the above fire prevention and fire safety measures in good repair and in efficient condition at all time. I shall be totally responsible for maintaining and operating the same, failing which West Bengal Fire and Emergency Services Department has liberty to take any legal action against me as per provision, laid down in the West Bengal Fire Service Act 1950 with up to date amendment.

Date:

Signature  
Owner / Occupier

## SELF DECLARATION

I, Sri/Smt. .... Owner/Occupier,

PAN ....., AADHAR No. ...., EPIC ..... of a ..... storied under group **INDUSTRIAL (G1) BUILDING** stand alone building without basement at the premises no. .... do hereby declare that the following Fire Safety arrangements have been installed as per Notification:

Abutting road width (in Meter)	
Building under group	
Occupancy type	
Height of the building (in Meter)	
Side open spaces (lowest distance from property line to building line)	North- ..... m, South- .....m, East- .....m, West- .....m
Total floor area of the building (in Sq.M.)	
No. of staircase (as per building rule, Yes/No)	
Width of staircase (as per building rule, Yes/No)	
Staircase Ventilation (Naturally ventilated / Cross ventilated, Yes/No)	
Width of corridor (as per building rule, Yes/No)	
Lift door type (Collapsible gate not permitted) (Collapsible gate Yes/No)	
Electrical Safety Audit conducted by Electrical Supervisor or equivalent (Yes/No)	
Nos. of fire extinguisher, type and capacity (Total number and position as per I.S. 2190, Yes/No)	
Hose Reel Hose (Total Number and position as per I.S. 3844, Yes/No)	
Exclusive overhead water reservoir for firefighting (Provided 20000 Lts. Yes/No)	
Down comer (100 mm Diameter Yes/No)	
Discharge capacity Terrace Booster Pump (900 LPM, Yes/No)	
Automatic Sprinkler Installation (if gap between true and false ceiling above 800mm) (Provided as per relevant I.S. Specification, Yes/No)	
Automatic Detection and Alarm System (if gap between true and false ceiling above 800mm) (Provided as per relevant I.S. Specification, Yes/No)	
Alternate Power Supply (Can operate Fire Pump, life safety devices and illuminate common area, Yes/No)	
In case of occupier whether NOC has obtained from owner (Yes/No)	

I shall maintain the above fire prevention and fire safety measures in good repair and in efficient condition at all time. I shall be totally responsible for maintaining and operating the same, failing which West Bengal Fire and Emergency Services Department has liberty to take any legal action against me as per provision, laid down in the West Bengal Fire Service Act 1950 with up to date amendment.

Date :

Signature  
Owner / Occupier

## SELF DECLARATION

I, Sri/Smt. .... Owner/Occupier, PAN ....., AADHAR No. ...., EPIC ..... of a ..... storied under group **STORAGE (H) BUILDING** stand alone **single floor** building without basement at the premises no. ....do hereby declared that the following required Fire Safety arrangements have been installed as per Notification:

Abutting road width (in Meter)	
Building under group	
Occupancy type	
Height of the building (in Meter)	
Side open spaces (lowest distance from property line to building line)	North-.....m, South- ....m, East-.....m, West- ....m
Total floor area (in Sq.M.)	
No. of staircase (as per building rule, Yes/No)	
Width of staircase (as per building rule, Yes/No)	
Staircase Ventilation (Naturally ventilated / Cross ventilated, Yes/No)	
Width of corridor (as per building rule, Yes/No)	
Lift door type (Collapsible gate not permitted) (Collapsible gate Yes/No)	
Electrical Safety Audit conducted by Electrical Supervisor or equivalent (Yes/No)	
Nos. of fire extinguisher, type and capacity (Total number and position as per I.S. 2190, Yes/No)	
Hose Reel Hose (Total Number and position as per I.S. 3844, Yes/No)	
Automatic Sprinkler Installation (Provided as per relevant I.S. Specification, Yes/No)	
Exclusive overhead water reservoir for firefighting for height up to 10.0m (Provided 25000 Lts. Yes/No)	
Down comer (100 mm Diameter Yes/No)	
Discharge capacity Terrace Booster Pump (900 LPM, Yes/No)	
Automatic Sprinkler Installation (if gap between true and false ceiling above 800mm)(Provided as per relevant I.S. Specification, Yes/No)	
Automatic Detection and Alarm System (if gap between true and false ceiling above 800mm)(Provided as per relevant I.S. Specification, Yes/No)	
Manually Operated Electrical Fire Alarm System (Provided as per relevant I.S. Specification, Yes/No)	
Automatic Detection and Alarm System (Provided as per relevant I.S. Specification, Yes/No)	
Alternate Power Supply (Can operate Fire Pump, fire alarm control panel and illuminate common area, Yes/No)	
In case of occupier whether NOC has obtained from owner (Yes/No)	

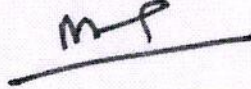
I shall maintain the above fire prevention and fire safety measures in good repair and in efficient condition at all time. I shall be totally responsible for maintaining and operating the same, failing which West Bengal Fire and Emergency Services Department has liberty to take any legal action against me as per provision, laid down in the West Bengal Fire Service Act 1950 with up to date amendment.

Date:

Signature  
Owner / Occupier

This notification is issued in the interest of public service and shall come into force with an immediate effect.

By order of the Governor

A handwritten signature in black ink, appearing to be 'M P', is written above a horizontal line.

(Manoj Kumar Agarwal, IAS)  
Additional Chief Secretary to the Govt. of West Bengal

Government of West Bengal  
Department of Fire and Emergency Services  
2<sup>nd</sup> & 3<sup>rd</sup> Floor, New Town Fire Station Building  
Action Area 1C, Block CF 7, Street No. 175  
New Town, Kolkata 700 156

No. 1911 /FES-15011/20/2024

Date: 29/01/2025

Corrigenda

In the Notification No. 1930/FES/O/MISC-08/2023, dated 01/03/2024, issued by the Department of Fire and Emergency Services, Govt. of West Bengal, in Sl. No. 1, under the heading 'Occupancy as per National Building Code', the words and figures, "Residential A-1 to A-4" shall be read as "Residential A-1 & A-3" and, under the heading 'Criteria', the words and figures, "Height up to 14.5 (15.5 metre for KMC area) metre and floor area up to 500 sq. m." shall be read as "Height up to 9 metre and total floor area up to 500 sq. m.".

By order of the Governor,

(Khalil Ahmed)

Principal Secretary to the Govt. of West Bengal

occupancy in one of the following groups:

Group A	Residential
Group B	Educational
Group C	Institutional
Group D	Assembly
Group E	Business
Group F	Mercantile
Group G	Industrial
Group H	Storage
Group J	Hazardous

The details of each occupancy and example of buildings in each group are given in 3.1.2 to 3.1.10.

#### 3.1.1.1 Minor occupancy

This is purely incidental to operations in a main occupancy, which shall be considered as part of the main occupancy and shall be classified under the relevant group for the main occupancy.

#### 3.1.1.2 Mixed occupancy

Where two or more types of occupancies intermingle in the same building, the entire building shall be treated as mixed occupancy and the same shall comply with 3.1.12.

#### 3.1.2 Group A Residential Buildings

These shall include any building in which sleeping accommodation is provided for normal residential purposes with or without cooking or dining or both facilities, except any building classified under Group C.

Buildings and structures under Group A shall be further subdivided as follows:

Subdivision A-1	Lodging and rooming houses
Subdivision A-2	One or two family private dwellings
Subdivision A-3	Dormitories
Subdivision A-4	Apartment houses
Subdivision A-5	Hotels
Subdivision A-6	Starred hotels

- a) *Subdivision A-1 Lodging and rooming houses* — These shall include any building or group of buildings under the same management, in which separate sleeping accommodation on transient or permanent basis, with or without dining facilities but without cooking facilities for individuals is provided. This includes inns, clubs, motels and guest houses.

NOTE — A lodging or rooming house shall be classified as a dwelling in Subdivision A-2, if no room in any of its private dwelling units is rented to more than three persons.

- b) *Subdivision A-2 One or two family private dwellings* — These shall include any private dwelling, which is occupied by members of one or two families and has a total sleeping accommodation for not more than 20 persons.

If rooms in a private dwelling are rented to outsiders, these shall be for accommodating not more than three persons per room.

If sleeping accommodation for more than 20 persons is provided in any one residential building, it shall be classified as a building in Subdivision A-1 or Subdivision A-4 as the case may be.

- c) *Subdivision A-3 Dormitories* — These shall include any building in which group sleeping accommodation is provided, with or without dining facilities for persons who are not members of the same family, in one room or a series of closely associated rooms under joint occupancy and single management, for example, school and college dormitories, students, and other hostels and military barracks.
- d) *Subdivision A-4 Apartment houses* — These shall include any building or structure in which living quarters are provided for three or more families, living independently of each other and with independent cooking facilities, for example, apartment houses, mansions and *Chawls*.
- e) *Subdivision A-5 Hotels* — These shall include any building or group of buildings under single management, in which sleeping accommodation is provided, with or without dining facilities for hotels classified up to Four Star Category.
- f) *Subdivision A-6 Starred hotels* — These shall include the hotels duly approved by the concerned authorities as Five Star and above hotels.

#### 3.1.3 Group B Educational Buildings

These shall include any building used for school, college, other training institutions involving assembly for instruction, education or recreation for not less than 20 students.

Buildings and structures under Group B shall be further subdivided as follows:

Subdivision B-1	Schools up to senior secondary level
Subdivision B-2	All others/training institutions

- a) *Subdivision B-1 Schools up to senior secondary level* — This subdivision shall